

Long Bredy & Kingston Russell Parish Council – Action List

Meeting: 30 March 2026

Action	Responsible Person/Group	Details/Notes	Status/Deadline
Query Dorset Council & Litton Cheney PC about bridge ownership, liability, gates, and installation costs	Cllr Charlotte Kinghorn	Councillors raised questions about gates, legal responsibility, and ownership of the proposed Rowden Farm bridge. Cllr Kinghorn agreed to query these points	Before any funding decision
Obtain risk assessments and three quotes for Tree Survey	Clerk/Cllr Kinghorn	Clerk to obtain quotes from qualified surveyors	For next meeting
Investigate purchase options for one large oak and several flowering trees	Cllr Colin Hillyer	Explore species, costs, and guards within £500 budget	Report back next meeting
Advertise Parish Council vacancy	Cllr Kinghorn	To be advertised in Bride Valley News, social media, and website	As soon as possible
Prepare arrangements for Annual Village Meeting & Annual Parish Council Meeting	All Councillors	Meetings on 18 May 2026; councillors to arrive at 6pm for set up	18 May 2026
Book and complete online New Councillor Training for Cllr Emma Orr	Clerk	DAPTC online training	As soon as possible
Encourage residents to report potholes	All Councillors	Promote Dorset Council reporting portal	Ongoing
Gain full access to Parish Council bank accounts	Cllr Kinghorn/Clerk	Submit request to add Clerk as signatory	As soon as possible
Update Parish Council Assets List	Cllr Kinghorn/Clerk		As soon as possible