

**LONG BREDY AND KINGSTON RUSSELL
PARISH COUNCIL**

Minutes of the Long Bredy and Kingston Russell Parish Council Meeting held on
Monday, 16th November 2015, 7pm in the Village Hall, Long Bredy

Those present: Parish Councillors – Mr D Peretz (Chairman), Mr G Maltby, Miss C Kinghorn, Ms T Silkstone, Mr M Felce, Mr S Evans, Mrs K Smith and WDDC Cllr. John Russell.

Members of the Public: There were no members of the public present.

Mrs K Smith signed the Declaration of Acceptance of Office and the Chairman welcomed her to the parish council as parish councillor for Kingston Russell.

1) Apologies for Absence: Apologies for absence were received from DCC Cllr I Gardner and Mrs G Kinghorn, Parish Clerk, who was unwell.

The Chairman wished to record the parish council's good wishes to Gwen Kinghorn, Parish Clerk and thanks to S Evans for agreeing to take the minutes at short notice.

2) Declaration of Interest: G Maltby declared that the Planning Application WD/D/15/002331 for the new water storage was on his family's land. This has been noted.

3) Democratic time: There were no matters raised in democratic time.

4) Dorset County Councillor & West Dorset District Councillor updates: An update was given by WDDC. Cllr. John Russell; Discussions and debate is taking place at a county level into the possible creation of a Unitary Authority to replace /amalgamate existing County and District structure. No action required by the parish council at this stage

DCC Cllr Ian Gardner was unable to attend the meeting due to a prior engagement but he sent the parish council an email update (full content with minutes): West Dorset District Council "Local Plan" has been approved. This may well have an impact on future planning applications. Cllr. Gardner's view is that the parish council would not benefit from their own local plan as there are a number of safeguards in place e.g. AONB status.

5) Approval of Minutes of the previous Meeting: Minutes of the meeting held on the 14th September 2015 were signed by the Chairman with two amendments. G Maltby stated it was *Nick Jones not Nick Green*, M Felce wished for an amendment over budget forecast. A note was handed to the Chairman; it agreed this would be passed to Clerk for addition. Amendment to read as follows: *A. In a review of the financial position, it was considered that the likely amount of the PC's funds at the end of the council tax year allowing for all liabilities and commitments would probably be about £1000* (amendment note from M Felce with 14th September 2015 minutes).

The minutes were amended as requested.

6) Matters Arising:

i) Following the agreement to remove traffic bollards made between the Chairman and Simon Roberts, Highways Community Liaison Officer, the initial quote of £400 to remove them had been negotiated down to approx. £200. The proposal to approve payment was proposed: S Evans; seconded: Ms T Silkstone and agreed by all. The Chairman announced that an anonymous donation has been offered to meet the £200 costs of removal. Agreement to accept the donation was made and the councillors wished to express their grateful thanks to the donor. The Chairman mentioned the rotten fingerpost in the centre of the village needs to be replaced. Highways have to do the job and it is hoped the cost can be reduced by combining it with removal of the bollards.

ii) G Maltby has met with Mr Jones and discussed his concerns over Greenford Lane. Mr Jones accepted the position outlined by Giles and was relatively content. No further action required (correspondence between Mr Jones and Clerk with minutes).

iii) BT has agreed to repaint the phone box and it is on the list for the next maintenance year starting in March 2016. The concrete base needs to be repaired by ourselves if necessary. They have yet to confirm that they will continue to keep the box in service.

iv) Kingston Russell Schooling Ring planning query (septic tank): The Clerk has contact Kevin Perry, Senior Enforcement Officer, as requested, and he confirmed he will keep an eye on the situation and monitor over the coming months. Copy of email with minutes.

7) Finance:

i) Bank Accounts as of the 16th November 2015 - Community: £1631.68

ii) Invoices to date: DAPTC Invoice 15/219 - £30 - New Councillor course, Invoice 15/213 - £15 - Good Councillor Guides & Invoice 15/246 - £50 - Clerks Seminar; Broxap - £12.96 - pegs for playing field; Bridport Foundry - £180 - roundel for fingerpost. All were discussed. Proposed for payment: G Maltby; seconded: M Felce.

iii) Bank signatories: M Felce is to be added to the list of signatories.

8) Planning applications to date: WD/D/15/002331 Martins Down Distribution Site, Kingston Russell (Wessex Water) - Extension to the existing operational water supply site, including a new 1.5Ml below ground water supply storage tank (within site extension) to replace the existing 0.29Ml above ground storage tank. Change of use for the site extension to become operational land. A new post and wire fence will be erected around the new site which is to be accessed by two gates and a revised access track layout within the new site. The access at Longbarrow Farm off the A35 will be improved (Full) - Following discussion it was agreed that the parish council should recommend that a section 52 Agreement should be included as part of the conditions requiring the applicant to maintain the chalk / grassland habitat to the recognised environmental standards.

Planning consultation: WD/D/15/001937 Lower Farm, Abbotsbury Lane, Long Bredy DT2 9HP - form access drive to the farmhouse from existing gate - following consultation with councillors the Clerk recorded - no comments made - on the application. This was noted.

9) Travel Plan Parks Farm: The Chairman gave an update of first quarterly meeting. Notes have already been circulated. Importance stressed of reporting any traffic incidents caused by vehicles using local roads to access the cheese factory. Note has been put on website and Notice Board. Mrs K Smith reported an incident involving a head on meeting of lorries that necessitated her changing route in order to get to work on time. Mrs K Smith was asked to send a short report to the Parish clerk.

10) Correspondence:

1. WDDC Revenues & Benefits poster - reminding those residents on Housing Benefit or Council Tax Support that they need to notify the council of any changes to their circumstances - poster was put on the notice board. The Clerk was to be asked for an electronic copy to go on the website.
2. Dorset Police - Badger Cull Information Leaflet - poster put on notice board
3. DCC - School information for parents of pupils starting or transferring school - poster put on notice board
4. Local Government Boundaries Commission - final recommendations on the new electoral arrangements for Dorset County Council
5. Letter from Michael Felce - request for information on Flood Warden Scheme - Clerk to provide M Felce with Flood Warden duties document
6. Letter from Michael Felce - request for copy of mower repair invoice - Clerk to provide M Felce with a copy of the mower repair invoice when received
7. Clerks & Councils Direct November 2015
8. DAPTC Annual Report 2014 - 2015 - copy given to M Felce - DAPTC representative for the parish council
9. Letter from Russel Matthews, Land & Landscape Management Ltd - Wills Woodland Trust - meeting 30th November - G Maltby will attend on behalf of the parish council. The Chairman will email G Maltby a copy of the letter and inform Russel Matthews.

11) Emergency Planning: S Evans produced and circulated a Paper following a seminar on Community Emergency Response Plans. A summary was then given by S Evans. Following discussion it was agreed that the parish council will not produce a plan (Paper with minutes).

12) Playing Field: no update given.

13) Footpaths and Roads: i) M Felce is concerned about the hedge row on the Littlebredy Road. The offending roadside brambles are on the boundary between Whatcombe and Pitcombe land. The Chairman, owner of Whatcombe land, agreed to address the issue.

ii) Pot holes in Church Lane have been filled by Highways.

- iii) M Felce raised concerns over standing water near BT box close to Corner Cottage. This is a long standing problem. The Clerk will be asked to speak to BT again.
- iv) M Felce is concerned about the poor standard of grass cutting carried out by Highways. The parish council agreed to seek to have this done again once bollards have been removed.
- v) An issue has arisen over erection of a new replacement telegraph pole which has been moved from its original position to just in front of the fingerpost on the junction of Coxes Lane and Abbotsbury Lane. The Clerk is speaking to BT to see how it can be solved.
- vi) A resident has asked for support to persuade the Bus Company to alter the route of a local bus so that it picks up from Long Bredy. This request arose from the resident having to walk with her children along the dangerous road to Litton Cheney to catch a bus to Bridport. Miss C Kinghorn was asked to outline the issue to the Clerk and ask her to write to the bus company.

14) Village Hall: Awaiting new curtains and a replacement window. Need to do some fund raising to cover expenditure and insurance. M Felce has figures if anyone wants to see them. Mrs K Smith raised concerns that the Jubilee mural is not on display. She was recommended to raise this formally with the Village Hall Committee. S Evans agreed with her as this engages the younger generation with village life.

15) Flood Management: A report had been received from the Flood Warden, Mrs C Wilmot-Sitwell. Mrs Wilmot-Sitwell has ordered flood signs that will be kept in the village hall. She would like people to report potential flood areas to her. The bend in the road at the back of Kingston Russell house was highlighted. S Evans was to report back to Mrs Wilmot-Sitwell and to ask for an article for the website

16) Items for next Agenda:

- i) M Felce asked for clarification ^{said there appeared to be confusion - about} on the correct name of the parish council. He produced documentation, including a 1958 Grouping Order that stated that it is Long Bredy & Kingston Russell PC (copy with minutes). Our bank account also reflects this. It was agreed that our correct title is Long Bredy & Kingston Russell Parish Council. The Chairman and Clerk would discuss implications and actions required.
- ii) The Chairman requested the March parish council meeting be moved to one week later in the month - new date Monday, 21st March. This was agreed.
- iii) There was a brief discussion on the set up of the room. It was agreed we would set up in a horseshoe of tables so we could face the public and be more engaged.

Dates for Parish Council Meetings 2015 - All meetings will be held on Mondays at 7pm, Village Hall, Long Bredy unless otherwise notified: 2016: 18th January; 21st March.

David L Peet
18/1/16