

**KINGSTON RUSSELL AND LONG BREDY
PARISH COUNCIL**

Minutes of the Kingston Russell and Long Bredy Parish Council Meeting held on
Monday, 14th September 2015, 7pm in the Village Hall, Long Bredy

Those present: Parish Councillors – Mr D Peretz (Chairman), Mr G Maltby, Miss C Kinghorn, Ms T Silkstone, Mr M Felce, DCC Cllr I Gardner, WDDC Cllr. John Russell and the Parish Clerk Mrs G Kinghorn.

Members of the Public: There was one member of the public present.

1) **Apologies for Absence:** Apologies for absence were received from Mr S Evans.

2) **Declaration of Interest:** There were no Declarations of Interest.

3) **Democratic time:** There were no matters raised in democratic time.

4) **Dorset County Councillor & West Dorset District Councillor updates:** The Chairman, D Peretz welcomed both councillors to the meeting and thanked them for attending. The parish council was delighted to meet the new WDDC councillor, Cllr. John Russell.

Cllr. Gardner gave a brief update on the Charles Street project in Dorchester, the Dorset Waste Partnership and how it is now saving money and the cuts having to be made in the DCC with particular emphasis on Youth Services at present. Cllr. Gardner is no longer Chair of the Planning Committee; nor Cllr Russell, Vice Chair. Cllr Gardner is now representing the DCC as Governor on the Dorset County Hospital Board. Cllr. Russell has only just returned from convalescence following an illness and was catching up on things. He reiterated what Cllr. Gardner had to say.

5) **Approval of Minutes of the previous Meeting:** Minutes of the meeting held on the 14th July 2015 were signed by the Chairman with two amendments. M Felce wished to amend 11) Travel Plan Parks Farm - second paragraph, second sentence (amendment in italics) - The Chairman *said he had been advised that no effective solutions could be put in place but* would continue to push for quarterly reviews to continue after the first year.

M Felce wished to amend 16) Village Hall adding: *At the start of May 2015, the Village Hall Committee sent out with the Bride Valley News a simple questionnaire about the use of the hall, requesting replies by 22/5/2015. Andrew Bailey says over 130 questionnaires were sent out. By 22/5/15, only 15 replies were returned, of which 5 were from the Village Hall Committee. The reply rate, excepting the Committee, was only 8%. This deplorably low response rate makes it difficult for the Village Hall Committee to plan events in the hall.* The minutes were amended as requested.

6) Matters Arising:

i) Kingston Russell Schooling Ring planning query - the reply from Kevin Perry, Senior Enforcement Officer was read out by the Chairman (copy with minutes). No breach of planning was found but the site would be monitored for some time to come. The Clerk was asked to contact Mr Perry to confirm he would be doing that as stated.

ii) Greenford Lane - the latest email, dated 25/8/15, between the Clerk and Nick ^{Jones} ~~Green~~ was read out regarding the request for a traffic recorder to be put in place on Greenford Lane. A discussion took place over this and the possible resurfacing of the road and passing places. G Maltby would speak to Mr ~~Green~~ ^{Jones} regarding his concerns over Greenford Lane to ensure the correct actions were taken by the parish council.

iii) Playing Field fence - the Chairman had spoken to Mr P Sainsbury regarding the high cost of a new fence to stop errant footballs damaging his fence or going into his garden. Mr Sainsbury was most understanding and agreed to monitor the situation alongside the parish council.

iv) Removal of Bollards in Long Bredy - the Chairman had met with Simon Roberts, Highways Community Liaison Officer for a walk around the village and to discuss the removal of the bollards. Mr Roberts agreed the bollards served no useful purpose and agreed to the removal. It was agreed by all councillors to the removal of the bollards, the Chairman would contact Mr Roberts with the parish council's decision.

7) Finance:

i) Bank Accounts as of the 14th September 2015 - Community: £1644.94; Business Saver: £3493.92

ii) Invoices to date: A Harrison - £13.26 - fuel for mower. Proposed: Miss C Kinghorn; seconded: Ms T Silkstone.

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The mower has gone in for repair to GCS Horticulture at a cost £447.31 (inc. VAT £74.55). In addition it will have a service £124.00 (inc. VAT £24). The service will also include the costs of any parts required. There was a reduction of £40 on the service as the mower was being dismantled for the repairs. The Clerk requested agreement for the invoice to be paid before the meeting on the 16th November so the council can take advantage of the discount for early payment. Proposed: M Felce; seconded: Ms T Silkstone.

The Chairman had authorised the repair of the mower following discussion with the Clerk. A cheaper repair (£120+VAT) could have been made by welding a plate onto the damaged shell of the mower but following the Clerk's discussion with GCS Horticultural the new case will mean a life of 12-15 years whereas the plate repair was 1-2 years. Timing was an important factor in the decision to go ahead as the Briggs & Stratton factory was closing for a two weeks annual stock take and we required the mower back as soon as possible. The council approved the decision.

iii) Income received - Summer Event: £618.62 for the playing field. The Clerk had written to Mrs R Cullingford, PCC Treasurer with the thanks of the parish council. Second half of Precept £1544.50 received.

iv) Playing Field finances - the Clerk prepared and distributed an income and expenditure sheet for the playing field from 2008 - 2015. (Started at 2008 as this was the first year in records the playing field had broken even, previous to this expenditure had exceeded income) It showed that despite the generous donations from village events if the playing field was a separate entity it would still be in debt to the parish council. Monies given for the playing field and expenses accrued were accounted for separately in the accounts (copy with minutes).

The Clerk also prepared and distributed accounts for the first six months of the year (copy with minutes). A discussion took place regarding future payments before the end of the year including fingerpost expenses, training costs, playing field expenses and rents. The councillors were satisfied with the accounts.

iv) Approval of Annual Return - The audited accounts for year ending 31st March 2015 had been received back from the auditors BDO. There were no matters arising. The notice of conclusion of audit had been displayed on the notice board for the statutory 14 days. The Annual Return was approved and accepted by the parish council. Proposed: Ms T Silkstone; seconded: G Maltby.

As the accounts came into the income/expenditure band £1001 - £5000 there was no fee to pay for the audit.

8) Planning applications to date: No applications received.

Planning Approval: WD/D/15/001394 - Kingston Farm Cottages, 7 Kingston Russell Farm Road Past, Kingston Russell, Dorchester DT2 9EE - Single storey rear extension & two story extension - schedule of two conditions.

WD/D/15/001494 (Full) & WD/D/15/001495 (Listed Building Consent) (same plans two applications as listed building) - 2 Bedford Terrace, Long Bredy DT2 9HW - Replacement garage and part summer house - schedule of two conditions.

This application was discussed by the Parish Council at a Planning Meeting held on Tuesday, 11th August 2015 - those present S Evans (Chairman); Miss C Kinghorn; M Felce and Mrs G Kinghorn (Parish Clerk) there were no objections to the application.

9) Co-option of Councillor to represent Kingston Russell: A formal application had been received from Mrs Kate Smith. It was agreed by all Mrs Smith should be elected as a co-opted councillor to the parish council.

10) Travel Plan Parks Farm: The Chairman gave a detailed update to the councillors regarding the travel plan and actions taken. Following S Evans detailed assessment of all routes for comparison he had travelled the route with Ian Madgwick, DCC Transport Development Liaison Engineer. This had given both a better understanding of the issues. The email of the 7/8/2015 was read out concerning this (copy with minutes).

The first review meeting would be held on the 24th September with the Chairman and Vice Chairman representing Long Bredy. Other attendees would be representatives from Litton Parish Council; the Police; the Cheese Factory and Ian Madgwick. The parish council invited DCC Cllr. Ian Gardner and WDDC Cllr. John Russell to the meeting. Cllr Gardner needed to check his other commitments before confirming, Cllr. Russell was unable to attend. The councillors agreed with the Chairman's suggestion that this meeting should be held in Long Bredy village hall, with subsequent meetings rotating between Litton Cheney village hall, the cheese factory and Long Bredy

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11) Correspondence:

1. DAPTC Magazine Summer
2. WATAG Bus Time tables showing changes from the 27th September - the timetable was produced as the bus company were unable to print the changes on time for the 27th September and the DCC did not print the fully revised timetable until after the half term in October. A £10 donation had been requested towards WATAG funds following the expense of compiling, printing and distributing the timetable. The councillors agreed to this. Proposed: G Maltby; seconded: Miss C Kinghorn

12) Playing Field: playing field matters had been discussed earlier in the meeting.

13) Footpaths and Roads:

- i) The bollard in the stream had not been reported to Highways because Simon Roberts, Highways Community Liaison Officer was fully aware of the issue.
- ii) The Clerk gave an update on the Fingerpost refurbishment project. All four fingerposts were to be refurbished at the same time. Quotes were awaited for the oak fingerposts, letters had been ordered and paint was to be purchased. David Cain had kindly agreed to his buildings being used as workshops and storage for the project.
- iii) It was asked if a letter of thanks could be sent to Sara Winter for her care of the telephone box, this was agreed and the Clerk would action this.
- iv) M Felce would report the potholes in Church Lane.

14) Village Hall: Stage one of the decorating had been completed. Next the kitchen is to be decorated and new curtains purchased. In answer to a question regarding the outside main door, this was not going to be repainted. Rick Cook was organising a Bingo evening.

15) Flood Management: No report was available. The Clerk was asked to contact the Flood Warden for an update for the next meeting if possible.

16) Items for next Agenda: Emergency Planning; Flood Management

Dates for Parish Council Meetings 2015 - All meetings will be held on Mondays at 7pm, Village Hall, Long Bredy unless otherwise notified: 2015: Mondays: 16th November; 2016: 18th January; 14th March.

The meeting closed at 8.20pm.

David Llewellyn
16/11/15