

LONG BREDY AND KINGSTON RUSSELL PARISH COUNCIL

Minutes of the Long Bredy and Kingston Russell Parish Council Meeting held on
Monday, 18th April 2016, 7pm in the Village Hall, Long Bredy

Those present: Parish Councillors – Mr D Peretz (Chairman), Mr G Maltby, Miss C Kinghorn, Ms T Silkstone, Mr M Felce, Mr S Evans, Mrs K Smith, WDDC Cllr. John Russell, DCC Cllr. Gardner and the Parish Clerk, Mrs G Kinghorn.

Members of the Public: There were three members of the public present.

1) Apologies for Absence: There were no apologies. Cllr. Russell had contacted the Clerk to say he had an earlier meeting to attend but would arrive later, which he did.

2) Declaration of Interest: There were no Declarations of Interest.

3) Democratic time: Mr A Kinghorn wished to bring to the council's attention the excellent job that had been carried out with the refurbishment of the fingerposts; David and Ruth Cullingford and Dick Elliott had worked extremely hard under somewhat adverse conditions at times. The councillors agreed with this statement and wished to record their thanks to all concerned.

4) Dorset County Councillor & West Dorset District Councillor updates: An update was given by DCC. Cllr. Ian Gardner. Discussions and debate were still ongoing regarding the possible creation of a Unitary Authority to replace/amalgamate existing County and District structure. Unfortunately there would be no Members Divisional Fund next year due to funding cuts. Cllr. Gardner had been very pleased with those projects he had been able to assist particularly the leaflet for the Fleet Lagoon (Appendix 1). Cllr. John Russell agreed with Cllr. Gardner's remarks and added the council was working hard to give to ensure quality of service was retained although budget reduced.

5) Approval of Minutes of the previous Meeting: Minutes of the meeting held on the 18th January 2016 were signed by the Chairman as correct with one amendment: the agreed budget would be added to the minutes as Appendix 3a. Proposed: Ms T Silkstone; seconded: M Felce.

6) Matters Arising:

i) DAPTC Conference - M Felce attended and gave a detailed report (Appendix 2)

ii) Travel Plan Meeting - D Peretz & S Evans attended - report emailed to councillors 10/2/16 (Appendix 3). The time for the first lorry arriving at the factory will be 7.30am, this should prevent them coming through the village earlier or parking up in the village. S Evans and Ian Madgwick, Dorset Highways, are to undertake an inspection to assess the damage being done to the roads and verges in both Long Bredy and Litton Cheney parishes. The next meeting will be held on the 28th April, D Peretz, S Evans and the Clerk are to attend.

iii) Local Plan Seminar - Ms T Silkstone attended and gave a detailed report. Meeting handout and presentation passed to Clerk (Appendix 4). A discussion took place again on the need for a Neighbourhood Plan. This would identify possible sites for residential building within the boundary and protect from developers outside the boundary. Cllr. Gardner pointed out if a Neighbourhood Plan was undertaken sites had to be identified for development within the village boundary, the plan could not be negative to development. This would be a big, expensive commitment for the council and it was unsure of the benefits of having one as we are classed as unsustainable village at present, unsuitable for development.

iv) Spring Clean - this had been a successful morning with about 28 residents coming out to pick up litter. Over nine bags of litter were collected plus other rubbish too big for a bag.

v) Register of Interests - the Clerk had received a letter from Roger Green, Legal Services Manager confirming receipt of new parish councillor documents for Mrs K Smith and updated Register of Interest forms for S Evans and Miss C Kinghorn. The letter also reiterated how important it is to complete the forms correctly, therefore at Roger Greene's request the letter was copied and given to each councillor plus councillors who had misplaced earlier copies given to them (Appendix 5).

vi) Precept and Grant - the precept and grant had been set at the previous meeting, precept £3000 and grant £113.20, due to a misunderstanding in regard to the grant this had to been changed after the meeting. All councillors were notified by email regarding this change (Appendix 6). No objections were received. It has been minuted that the precept will be £3055.00; grant £59.00. This was agreed by all present.

vii) Playing field volunteers - the Clerk had spoken with the two volunteers who look after the playing field, Adrian Harrison and Dave Cullingford. Neither had the intention of stopping this work in the near future and were happy to carry on. Thanks are recorded to these two stalwarts; their work is invaluable to us.

viii) Clerk's salary - the Chairman and Clerk had discussed the new pay scale. It was proposed by the Chairman the Clerk stay on Scale 18 at the new rate of £9,207, back dated to the 1st January 2016. This was agreed by all.

7) Finance:

i) Bank Accounts as of the 18th April 2016 - Community: £2746.96; Business Account: £994.80

ii) Invoices to date plus additional invoices if they should arise: DAPTC - £60 - Annual Conference; R.E.Randall - £70.73 - Fingerposts nuts and bolts. Proposed: Miss C Kinghorn; seconded: M Felce.

iii) Donations received: Donation to Fingerpost project- £25; Spring Clean Coffee Morning donations: £13.15 (£8.15 banked; £5 used for heating).

iv) Adoption of Governance and Accountability for Smaller Authorities in England Practitioners Guide and Completion of Annual Governance Statement - councillors had been sent a copy of the guide by email. Part 5 is not available at present. The adoption was agreed. The councillors were given copies of the Annual governance statement. The Chairman went through this document and the annual governance statement was approved by the councillors. Proposed: G Maltby; seconded: Mrs K Smith.

v) Approval of Accounts 1st April 2015 – 31st March 2016 and accounting statement 2015/16 - accounts had been sent to councillors before the meeting and the accounting statement 2015/16 given to councillors at the meeting. The Chairman went through the accounts and the accounting statement 2015/16 they were approved by all present. Proposed G Maltby; seconded: Mrs K Smith.

vi) Risk Assessment - the Clerk had reviewed the risk assessment and also sent a copy to S Evans. The Risk Assessment was approved by the Internal Auditor, Mrs Ruth Cullingford. Mrs Cullingford also completed the Annual internal audit report 2015/16. She had no comments to make. Thanks are recorded to Mrs Cullingford for once again undertaking this task.

8) Planning applications to date: None at present

Amended Plan Accepted: WD/D/15/001937 Lower Farm, Abbotsbury Lane, Long Bredy DT2 9HP - Form access drive to the farmhouse from existing access gate

9) Correspondence:

1. Dorset Highways - Dorset County Council (Bridleways 38 (part) and 39, Long Bredy (Broom Hill Lane) to be upgraded to Restricted Byeway) Definitive Map and Statement Modification Order 2014 - copy given to Footpaths Officer G Maltby.
2. Carne & Company - Council Matters Newsletter Spring 2016
3. Clerks & Councils Direct March 2016
4. Electoral Commission - Referendum
5. Section 137 Expenditure: Limit for 2016-17 - £7.42
6. DCC's Mobile Library Service - consultation removal of mobile libraries

10) Parish Council AGM (16th May) and Annual Parish Meetings (23rd May) - Arrangements for the AGM and Annual Parish Meetings were discussed. The Clerk was asked to contact the AONB to see if a speaker would be available. The police had been contacted, due to work commitments there may only be a report to read out. A presentation to the three people involved in the fingerpost project was discussed. The Chairman asked the councillors to think about what would be suitable and pass their ideas to the Clerk.

11) Summer Event - the event was discussed. The Clerk had contacted the parish council insurers to see if the council could insure the Village Picnic. This was possible if the council adopted the committee or 'working party' and they operated under the parish council guidance. S Evans and the Clerk were on the committee with S Evans carrying out the risk assessment. Proposed: S Evans; seconded: Miss C Kinghorn. Agreed by all present.

12) Items for next Agenda: the Chairman read out an email from Miss C Kinghorn. Miss Kinghorn was parish council representative on the Village Hall committee and was informing the council she has resigned from this committee due to work commitments. Two further parish councillors are on the committee so it was agreed no decision on parish council representation needs to be made at present.

The Chairman read out a letter from the Clerk giving her notice. The Chairman said he had tried hard to persuade the clerk to think again but had failed. Officially notice was one month but the Clerk was willing to stay until the end of September if necessary. The Chairman asked the Clerk to put advertisements in place locally, in the BVN and through the DAPTC.

Date of meetings for Parish Council Year 2015/16: All meetings will be held on Mondays at 7pm, Village Hall, Long Bredy unless otherwise notified: 2016: 16th May (AGM & parish council meeting); 23rd May (Annual Parish Meetings); 11th July; 12th September; 21st November; 2017 - 16th January; 20th March.
Meeting Closed at 9.10pm

DAVID, LC PERETZ

18-15/16

16/5/2016